

THE SIXTH CONSOLIDATED
Appendix No. 2 TO THE CONSTITUTION OF CHARLES UNIVERSITY
FEES FOR STUDY

Article 1

Fee for Acts Related to the Admissions Procedure

1. The amount of fees for acts related to the admissions procedure in bachelor's and master's study programmes is twenty per cent of the base for the determination of fees related to study declared by the Ministry of Education, Youth and Sports for the relevant academic year ("the Base"); if an electronic application form is used the amount of the fee is reduced by CZK 50. The amount of the fee is rounded down to the nearest whole ten CZK.
2. The fee for acts related to the admissions procedure in doctoral study programmes equals the amount under paragraph 1 reduced by CZK 100.
3. The fee is payable on the last day of the deadline for submitting applications for study.
4. The fee is not set to an applicant for study in a bachelor's or master's programme of study offered in the Czech language, if the applicant requests it, is not already a graduate of the same type of study programme, and proves that he is in difficult social circumstances. An applicant is considered to be in difficult social circumstances within the meaning of this provision if he is entitled to a child benefit under the special legal regulation¹, providing the relevant income of the family identified for the purposes of the child benefit does not exceed the product of the family's minimum living wage and the coefficient of 1.5. The applicant may submit such application in the given academic year only for one application for study. The details are provided in a Rector's directive

Article 2

Fee for Acts Related to the Review of Compliance with Requirements for Admission to Study

1. The fee for acts related to the review of compliance with a requirement for admission to study amounts to twenty per cent of the Base and is rounded down to the nearest whole ten CZK. The dean of a faculty may decide by a dean's directive that the fee is not set and collected.
2. If an applicant has submitted more than one application for admission to a faculty where the fee is set under paragraph 1, and the applicant requests the review of his or her compliance with requirements for admission to study, such applicant pays a single fee for all applications to that faculty.
3. The fee is payable on the day of submitting the application for review of compliance with requirements for admission to study.

Article 3

Fee for Longer Study

¹ S. 17 *et seq.* of Act No. 117/1995 Sb. to regulate state social support, as amended.

1. The fee for longer study in a bachelor's and master's study programme with the cost intensity coefficient \underline{k} for every six months of study begun amounts to:
 - a) if \underline{k} equals 1: $4.5 * \underline{k} * \text{the Base}$, but at least CZK 12,500,
 - b) if \underline{k} equals 1.2: $4.5 * \underline{k} * \text{the Base}$, but at least CZK 14,500,
 - c) if \underline{k} equals 1.65: $4.0 * \underline{k} * \text{the Base}$, but at least CZK 17,000,
 - d) if \underline{k} equals 2.25: $3.5 * \underline{k} * \text{the Base}$, but at least CZK 20,000,
 - e) if \underline{k} equals 2.8: $3.5 * \underline{k} * \text{the Base}$, but at least CZK 25,000,
 - f) if \underline{k} equals 3.5: $3.5 * \underline{k} * \text{the Base}$, but at least CZK 29,000.
2. The amount of the fee under paragraph 1 (c) applies also to the study programme of Law and Jurisprudence carried out at the Faculty of Law, and to the study programmes of Economics, Media and Communications Studies, International Area Studies, Political Science, and Sociology offered by the Faculty of Social Sciences; and the amount of the fee under paragraph 1 (d) also applies to the Computer Science study programme.
3. The amount of the fee is rounded up to the nearest whole five hundred CZK.
4. The fee is payable on the ninetieth day after the date of legal force of the decision to assess the fee.
5. In appellate proceedings, the Rector may reduce or waive the fee or defer the payment due date. The details are stipulated in a Rector's directive. The grounds for reduction, waiver, or deferral of payment due date are in particular:
 - a) excellent study, research, or other creative results achieved in the study in which the decision to assess the fee was issued;
 - b) completion of a study stay organised or ensured through a faculty or the University at a higher learning institution abroad;
 - c) difficult social circumstances or other serious reasons; or
 - d) other grounds worthy of special consideration.

Article 4

Fee for Study in a Foreign Language

1. The fee for study in a foreign language in a bachelor's, master's, or doctoral study programme for an academic year begun amounts to:

Faculty	Type (SP)	Study Programme (SP)	Amount of fee
Catholic Theological Faculty	Bc.		CZK 25,000
	Mgr.		CZK 25,000
	Ph.D.		EUR 500
Protestant Theological Faculty	Bc.		CZK 2,700
	Mgr.		CZK 25,000
	Ph.D.		EUR 500
Hussite Theological Faculty	Ph.D.		CZK 2,000
Faculty of Law	Ph.D.		EUR 600

First Faculty of Medicine	Mgr.	Dentistry	CZK 400,000
		General Medicine	CZK 400,000
		The International Master Programme in Addictions	CZK 250,000
	Ph.D.		CZK 0
Second Faculty of Medicine	Mgr.	General Medicine	CZK 330,000
	Ph.D.		CZK 0
Third Faculty of Medicine	Mgr.	General Medicine	CZK 350,000
	Ph.D.		CZK 0
Faculty of Medicine in Pilsen	Mgr.	Dentistry	CZK 340,000
		General Medicine	CZK 300,000
	Ph.D.		CZK 0
Faculty of Medicine in Hradec Králové	Mgr.	Dentistry	CZK 340,000
		General Medicine	CZK 310,000
	Ph.D.		CZK 0
Faculty of Pharmacy	Mgr.		EUR 7,600
	Ph.D.		CZK 0
Faculty of Arts	Bc.		CZK 110,000
	Mgr.		CZK 110,000
	Ph.D.	European Joint Doctorate Migration and Modernity: Historical and Cultural Challenges (EJD MOVES)	CZK 0
		German and Slavic Studies (DE, Deutsch und Slawistik)	CZK 0
		German and Slavic Studies (RU, Germanoslavistika)	CZK 0
Other		CZK 2,000	
Faculty of Science	Bc.		CZK 60,000
	Mgr.	Ecology	CZK 30,000
		Other	CZK 60,000
	Ph.D.		CZK 0
Faculty of Mathematics and Physics	Bc.	EU/EEA	CZK 84,000
		non-EU/EEA	CZK 140,000
	Mgr.	EU/EEA	CZK 84,000
		non-EU/EEA	CZK 140,000
Ph.D.		CZK 0	
Faculty of Education	Bc.		CZK 60,000
	Mgr.		CZK 60,000
	Ph.D.		CZK 0
Faculty of Social Sciences	Bc.		EUR 6,000
	Mgr.	Sociology in European Context	EUR 4,000
		International Master in Economy, State and Society	EUR 8,900
		The European Politics and Society (EPS) Václav Havel Programme	
	EU/EEA	EUR 4,500	

		non-EU/EEA	EUR 8,000
		Master in Area Studies	EU/EEA EUR 3,000 non-EU/EEA EUR 6,000
		Balkan, Eurasian and Central European Studies	EU/EEA EUR 3,000 non-EU/EEA EUR 6,000
		History and Area Studies (HAS):	EUR 4,000
		Erasmus Mundus Journalism, Media and Globalization (EMJ)	EU/EEA EUR 4,500 non-EU/EEA EUR 9,000
		Media and Area Studies (MARS)	EU/EEA EUR 3,000 non-EU/EEA EUR 6,000
		Master in Economic Research	EUR 0
		Other	EUR 6,000
	Ph.D.	Economics and Econometrics	EUR 0
		Other	EUR 500
Faculty of Physical Education and Sport	Bc.	Physical Education and Sport	CZK 160,000
		Trainer (coach)	CZK 160,000
		Fitness trainer	CZK 160,000
		Specializations in Health Services	CZK 220,000
	Mgr.	Physical Education and Sport	CZK 160,000
		Specializations in Health Services	CZK 220,000
Ph.D.		CZK 0	
Faculty of Humanities	Bc.		EUR 2,000
	Mgr.	in English	EUR 2,000
		in German	EUR 200
Ph.D.		EUR 500	

2. The amount of the fee for the first academic year of study in a foreign language in a doctoral programme of study commencing in the middle of the academic year, where the date of commencement of study is stipulated in the Rector's Directive Schedule of the Admissions Procedure under "doctoral programmes of study II", is half the amount of the fee under paragraph 1.
3. The fee becomes payable on the fifteenth day after the date of legal force of the decision to assess the fee.
4. In appellate proceedings, the Rector may reduce or waive the fee or defer the payment due date. The details are stipulated in a Rector's directive. Article 3 (5) letters a), c), d) apply by analogy to a reduction, waiver, or deferral of the due date.

5. If the University or a faculty have entered into a contract with a foreign higher education institution on mutual provision of higher education free of charge, the parties proceed in accordance with that contract.
6. Assessment of the fee for study in a programme of study offered in cooperation with a foreign higher education institution is governed by the agreement on implementation of such programme of study.

Article 5

Proceedings to Assess the Fee for Longer Study and the Fee for Study in a Foreign Language

1. A decision to assess the fee for longer study is made in the first instance by the Rector.
2. A decision to assess the fee for study in a foreign language is made in the first instance by the dean.
3. An appeal against the decision to assess a fee may be lodged within thirty days of the notification.
4. The appeal must clearly state who appeals, the matter concerned, and what is requested. Further, it is necessary to state the name, surname, date of birth, and permanent address of the appellant, or other mailing address. The appeal must contain the details of the person filing the appeal; the person to whom it is addressed; the decision that is being appealed; what is perceived as contradictory to legal or internal regulations or as erroneous in the decision or proceedings preceding the issuing of the decision; and the signature of the person filing the appeal.²⁾
5. The appellate body is the Rector. The appeal is filed with the dean or the Rector and is considered to be made on the date when it is brought to the attention of the dean or the Rector. The deadline has been met if the letter addressed to the dean or the Rector containing the appeal is submitted to the postal service operator³⁾ on the last day of the deadline.
6. The Rector's advisory committee is established for the purposes of consideration of applications to reduce, waive, or defer the payment due date in appellate proceedings. The members of this committee are appointed by the Rector. The committee's recommendations on individual appeals are submitted to the Rector.
7. The Rector may waive the fee for longer study or study in a foreign language if it was caused in connection with a delay in proceedings before a body of the first or second instance or in connection with the rendering of an unlawful decision.
8. A decision to assess a fee that was notified and against which no appeal lies is in legal force and is binding on the party to the proceedings and the respective administrative bodies.
9. The decision is enforceable on the date of coming into legal force or on a later date provided in the holding of the decision. A decision imposing a duty to perform becomes enforceable if it is in legal force and if the time limit to perform the duty has elapsed.

Article 6

Form of Payment of Fees for Study

²⁾ Ss. 37 (2) and 82 (2) of the Administrative Procedure Code.

³⁾ S. 40 of the Administrative Procedure Code.

Fees for study are paid by transfer to the bank account of the University.

Transitional provisions

1. Fees for study in a foreign language for the academic year in which this amendment became effective and the preceding academic years are governed by the Appendix No. 2 to the Constitution of Charles University in the wording effective before the date of effect of this amendment to the regulation. Fees for study in a foreign language for students of European Joint Doctorate Migration and Modernity: Historical and Cultural Challenges (EJD MOVES), German and Slavic Studies (DE, Deutsch und Slawistik), German and Slavic Studies (RU, Germanoslavistika), Master in Economic Research, Economics and Econometrics, and for students of doctoral programmes of study at Catholic Theological Faculty, Protestant Theological Faculty, and Faculty of Physical Education and Sport in the preceding academic years are governed by Appendix No. 2 to the Constitution of Charles University in the wording effective before the date of effect of this amendment to the regulation; in the academic year in which this amendment became effective the fees are governed by the Appendix No. 2 to the Constitution of Charles University after the date of effect of this amendment.
2. The fees for study in a foreign language for students of the First Faculty of Medicine and Third Faculty of Medicine who were admitted to study no later than as of the 2020/2021 academic year are governed by the Appendix No. 2 to the Constitution of Charles University in the wording effective before the date of effect of this amendment to the regulation.