
Replacement of the abbreviation of the academic-scientific degree Dr. with Ph.D.

Procedure for replacing the abbreviation of the academic-scientific degree "Doctor" (abbreviated as Dr.) with the abbreviation "Ph.D." (used after the name).

Issue of a certificate of the right to use an academic-scientific degree in the sense of Section 99 paragraph 10 of Act No.111/1998 Sb., Higher Education Act.

1. The completed application can be sent via the postal license holder to the address:

Charles University
Student Affairs Department
Doctoral Studies Office
Ovocný trh 5
116 36 Prague 1
Czech Republic

or personally to **Doctoral Studies Office** (Student Affairs Department, Ovocný trh 5, 2nd floor, room No. 203) in office hours or after prior telephone (mail) appointment.

Office hours:

Monday

13:00 - 16:00

Wednesday

10:00 - 12:00

13:00 - 16:00

Contacts:

Mgr. Kateřina Plachtová

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Mgr. Lukáš Nachtigal

tel. +420 224 491 667, e-mail: lukas.nachtigal@ruk.cuni.cz

2. The application must be accompanied by a **copy of the doctoral diploma**

3. There is no charge for issuing the certificate

4. The certificate will be sent to the applicant within thirty days in the form of registered mail, or applicant can pick it up in person at the address above

Application form [HERE](#)